

MEETING DATE: 09/03/2024

ITEM NO: 9

**DESK ITEM** 

DATE: September 3, 2024

TO: Mayor and Town Council

FROM: Laurel Prevetti, Town Manager

SUBJECT: Authorize the Town Manager to Execute an Agreement with Rotary Club of

Los Gatos for Acceptance of a Gift of an "Oak Grove" at Live Oak Manor Park

# **REMARKS**:

Staff requests that this item be continued to the Town Council meeting of September 17, 2024, pending an update to the agreement.

## **ATTACHMENTS**:

# Attachment Received with the Staff Report:

1. Agreement with Rotary, including Exhibits A and B

#### Attachments Received with this Addendum:

2. Signed Agreement with Rotary, including Exhibit A (revised) and Exhibit B

## Attachments Received with this Desk Item:

None

PREPARED BY: Meredith Johnston

Administrative Technician Parks and Public Works