



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 10/15/2024

ITEM NO: 11

DESK ITEM

DATE: October 15, 2024
TO: Mayor and Town Council
FROM: Katy Nomura, Interim Town Manager
SUBJECT: Consider the Following Related to the Town's Fleet and Equipment:
a. Receive a Report Entitled "Town of Los Gatos Fleet Management Analysis"; and
b. Adopt a Resolution to Modify Town Council Policy 4-05 "Town Vehicle and Equipment Acquisition and Replacement Policy"

REMARKS:

Attachment 4 contains the staff presentation.

Attachments Received with the Staff Report:

1. Fleet Evaluation Report
2. Attachment 2 – Policy 4-05 Redline
3. Attachment 3 – Resolution to Change Policy 4-05 with Updated Policy as Exhibit A

Attachment Received with this Desk Item:

4. Staff Presentation

Reviewed by: Interim Town Manager, Town Attorney, Chief of Police, and Finance Director

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RECOMMENDED ACTION

Consider the following related to the Town's Fleet and Equipment:

- a. Receive a report entitled "Town of Los Gatos Fleet Management Analysis";
- b. Adopt a resolution to modify Town Council Policy 4-05 "Town Vehicle and Equipment Acquisition and Replacement Policy"



BACKGROUND

- 83 Vehicles and 39 Equipment Items (122 Total) Serving Police Department, PPW and CDD
- Equipment Includes Chipper, Trailers, Radar Speed Signs, Moveable Message Boards, Generators, Compressors and Hand Tools
- Estimated Value of \$7.9 million
- Spring 2024 Assessment of Fleet Operation with Three Key Recommendations:
 - ✓ Update Town Council Policy 4-05
 - ✓ Comply with California Zero Emission Vehicle Requirements
 - ✓ Evaluate Staffing Levels for Mechanics and the Fleet Operation

TOWN COUNCIL POLICY 4-05

- Clarify / Reduce Type of Assets on the Replacement List
- Life of Assets to Extend Minimum Length of Time Before Replacement is Considered
- Encourage Use of Hybrid and Zero Emission Vehicles Whenever Possible
- Procedure for Adding Vehicles and Equipment to the Replacement List



ZERO EMISSION VEHICLE MANDATES

- California Clean Fleet Regulations Mandate that Medium and Heavy-Duty Vehicle be Transitioned to Zero Emission Vehicles (ZEV) (i.e., all electric)
 - Starting in 2024, 50% of purchases must be ZEV
 - By 2027, 100% of purchases must be ZEV
- Affects 26 Vehicles in the Fleet
- With Silicon Valley Clean Energy (SVCE) Funded Consultants Design Development is Underway for 10 Charging Ports at PPW. No Construction Funding at this Time.

STAFF EVALUATION RESULTS

- Supervising Mechanic Responsibilities Include Non “Wrench-Turning” Work:
 - Maintenance of Non-Vehicle Assets: Emergency Generators, Fuel Island
 - Regulatory Compliance for all Vehicle and Equipment Assets (emissions testing, asset management system management, registering vehicles, Clean Air Board reporting, etc.)
- Possible Solutions Include:
 - Reducing Assets Owned and Operated
 - Leasing Certain Assets
 - Adding Staffing to Support Operations

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